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#### **External Vacancy**

Reference number : MAL/W-11-24	Package: Market Related
Directorate : Food and Beverage (FOH)	Location: Maropeng a' Afrika Leisure
Level: Entry Level	Post Date: 22 November 2024
Number of Posts: 2	Closing Date: 29 November 2024
Enquiries: Ms Z. Masuku	Tell: (014) 577 9000

### Requirements:

- Grade 12 Certificate (NSC) with English and Mathematics,
- Minimum 2 years' experience in a similar role Previous
- Basic knowledge of food and beverage service
- Knowledge of the tourism and hospitality industry is an advantage
- Positive attitude and enthusiasm for delivering outstanding customer service
- Excellent communication and interpersonal skills
- Ability to work efficiently in a fast-paced environment
- Flexibility to work weekends, holidays, and shifts as needed
- Attention to detail and a focus on guest satisfaction
- Team-oriented mindset.

## Duties:

- Greet and seat guests in a friendly and courteous manner
- Present menus and provide detailed information on dishes and beverages
- Take orders accurately and relay them to the kitchen
- Serve food and beverages promptly and professionally
- Ensure guests have an enjoyable dining experience through attentive service
- Address customer inquiries and make recommendations as requested
- Handle complaints professionally and escalate them if needed
- Collaborate with kitchen and bar staff to ensure smooth service
- Set up and clean tables before and after service
- Process payments and issue receipts accurately
- Maintain cleanliness and order in the dining area
- Adhere to health and safety regulations and foster a positive and collaborative work environment.

## **APPLICATION INSTRUCCTIONS:**

- You are required to quote the vacancy and reference in which you are applying for in the email subject line (WAITER – W/11/24).
- Attach the application form, cover letter and your resume.
- Resumes that do not have a cover letter and Application Letter will not be accepted.
- Should you not receive feedback of your application within a month after the closing date, please deem your application as unsuccessful.
- NB! Hand delivered applications will not be considered!
- It is the responsibility of our establishment to promote equity (race, gender, and disability) through the filing of this post with a candidate whose transfer /promotion/appointment will promote representatively in terms of the relevant Employment Equity plans and policies of Maropeng a' Afrika Leisure.
- The organisation reserves the right not to appoint/fill this post. women and people with disability are encouraged to apply

Kindly submit your applications to: Email: <a href="mailto:careers@maropeng.co.za">careers@maropeng.co.za</a>

Tel: <u>014 577 9000</u>

## Maropeng a' Afrika Leisure (Pty) Ltd, Reg. No. 2002/032101/07

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